

Reybold Self Storage at Pencader
101 Executive Drive
Newark, DE 19702

PERSONAL INFORMATION SHEET

§ PLEASE PRINT CLEARLY §

Date: _____ Unit# _____ Size: _____

Access Code (IMPORTANT! Any 4 numbers you can remember) _____

Please check one: Commercial _____ / or Personal _____

Initial here if you prefer email notifications _____ email address _____

Name: _____

Address: _____
street city state zip

Home Phone: _____ Occupation _____

Business Phone: _____ Employer _____

Cell Phone: _____ Fax: _____

Drivers License # & State: _____ Social Security #: _____

Authorized to enter in case of death only: _____

How did you hear about us? Yellow Pages _____/Drive-by _____/Referred _____/2nd unit _____/previous tenant _____
Truck _____/Billboard _____/Other _____/

Emergency Contact Information (NOT home or work)

Name: _____ Phone: _____

Address _____
street city state zip

PLEASE READ AND INITIAL EACH OF THE FOLLOWING:

_____ NO PARTIAL PAYMENTS WILL BE ACCEPTED. NO PRORATING OF YOUR LAST MONTH'S RENT WILL BE ALLOWED. ALL PAYMENTS RECEIVED AFTER CLOSE OF BUSINESS WILL BE POSTED ON THE **NEXT BUSINESS DAY. NO RENT REFUNDS!!**

_____ WRITTEN NOTICE MUST BE GIVEN AT LEAST TEN (10) DAYS BEFORE VACATING. THE UNIT MUST BE CLEAN AND DAMAGE-FREE. NOTIFICATIONS NOT RECEIVED IN WRITING WILL NOT BE ACCEPTED. NO REMINDERS WILL BE GIVEN.

_____ LEGAL PROCEDURES WILL BE STARTED WHEN ACCOUNTS ARE 30 DAYS PAST DUE AND INCLUDE: LOCK CUT, LIEN STATUS, CERTIFIED CORRESPONDENCE, PHOTO AND ADVERTISEMENT FEES. THERE IS A COMBINED FLAT FEE OF \$82.00 FOR THESE SERVICES. THESE ARE IN ADDITION TO THE RENT AND LATE FEES.

THESE FEES WILL NOT BE WAIVED.

_____ I UNDERSTAND AND WILL COMPLY WITH THE GATE HOURS WHICH ARE 5 AM TO 9:45 PM EVERYDAY, AS WELL AS ANY ADDITIONAL RULES POSTED ON THE PROPERTY.

_____ DOUBLE LOCKING THE UNIT IS NOT ALLOWED. NO FOOD IS TO BE STORED IN UNITS.